

Trustee Meeting 3/24/2022 6-7:30pm

Attendees:

David Lewis
Mark Hanharan
Sharon Woelbling
Melissa Huelskamp

- Insurance was renewed with K Flynn Insurance Company; no other bids came in.
- David explained board process to Sharon (new Trustee).
- Trustees will need to meet to arrange with Sharon signing on bank account and to do a 'drive through' the subdivision to get Sharon familiar with different plats.
- Melissa to send Sharon DNI email addresses.
- Mark will check PO Box and upload Ameren UE/water bill to DNI for their records. These bills are on Auto Pay. Melissa will check PO Box as secondary.
- David talked about monthly budget reconciliation. Budgets are received from DNI. Mark will work on reconciling Jan-March and bring detail to April meeting.
- Recommendation was raised to put motion lighting at the pool. Melissa will post bidding detail on the website – Motion active security lighting; site survey; bid for material/labor.
- Sara to look at pricing options for new umbrellas at pool (for tables).
- Large umbrella at pool will be repaired.
- Melissa to invite Sara to April meeting (pool pass prep). Discuss process/information around pool.
- Todd Russom will take over C&R position. Melissa will update website and letter templates with Todd's contact details.
- HOA is responsible for maintaining Bear Creek marquees.
- Sharon will reach out to DNI for training on DNI lockbox (invoice submit/approval).
- David will follow up with city on solar lighting in subdivision.
- Next Trustee meeting will be Tues, 4/19 6pm. Melissa will reserve the clubhouse.