

Return to:
Bear Creek Estates Homeowners Assoc., LLC
Attn: Pool Committee
P.O. Box 164
Wentzville, MO 63385

2013 Swimming Pool Information

Please complete this form and return with your assessment payment. Your pool passes will be ready for your household prior to the opening of the pool in 2013. New forms **must** be filled out each year in order to obtain pool passes. Pool passes from 2012 are null and void and will not be accepted at the pool gate in May, 2013. If no form is returned, no pool passes will be issued. **If your household should turn in this form after the pool is opened, passes will take 10-14 days to process.** Assessments must be paid in full for the homeowners and their family members are allowed usage of the pool. **This sheet must be completed in entirety before pool passes are issued.**

Address _____ Lot # _____ Assessment Paid _____
Phone # (in case of any questions) _____

Homeowners Names (please print legibly)

Children's (or others) name, age & birth date. Must be **LIVING IN HOME** with the exception of Nanny. Please indicate (Nanny) by name if not living in home (please print legibly)

<u>Name</u> (first and last name required)	<u>Age</u>	<u>Birthdate</u> (mm/dd/yy)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

If additional space is required, use back of form.

Any false information given on this form will result in the pool privileges being forfeited by the household.

Homeowners' signature is required indicating the information above to be true.

Signature of Owner (Required)

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Please make sure back side of this form is signed before mailing to BCHO

Instructions for Pool Pass Form

Complete the form on the reverse side and mail with your Assessment payment. There is no need to send in a separate envelope. This form will be forwarded to the Pool Committee.

In order to enter the pool, everyone must have their own pool pass. Pool passes are **non-transferable** to other people. Any infraction will result in the entire household's pool privileges being suspended for the entire season. If you have a nanny taking care of your child(ren), the nanny must have their own pass. The nanny cannot "use" homeowners pass and action will be taken if discovered. The nanny is the **ONLY** person who can have a pass without living in the household. Place the information of the nanny on the area for children/other living in house and indicate (Nanny) so we are aware they do not live in the household. Only 1 nanny pass will be issued per household, so if you have more than 1 nanny, you will need to decide which nanny will be able to take the child(ren) to the pool. On days that the nanny with the pass is not there, another individual cannot use that pass. Again, passes are made out to a person and cannot be transferred or used by another person. If you have questions about this issue, please feel free to call any of the Trustees or the Pool Committee head.

If your children do NOT live in your household, they can only use the pool as guests of the pool. This does not apply to college students who would be coming home for the summer or shared custody children who live part time with you; in these cases, the children would be entitled to a pool pass. Due to the high number of extended family members passes being requested, any "adult" pass being issued for the first time by the household who is 18+ years old, **MUST** show proof that the adult does live in the house with their drivers license or state ID card. If a family member is staying at a household for a temporary period of time and hasn't changed their driver license or state ID because it is "temporary", these family members will be treated as guests and will need to frequent the pool accompanied by a homeowner/adult pass holder.

If you turn in your pool form late, you will need to wait to use the pool until your pool pass has been processed. This process could take 10-14 days. There are no exceptions to this rule. No Pass, No Entry to the pool. The pool person in charge of handling the pool passes will call you upon completion of your pool pass. At that time, arrangements to pick up pass at their house will be made. **DO NOT** show up at their house without an appointment.

It is your responsibility to bring your pool pass each time you use the pool, turn it into the guard upon entering the pool, sign any guest you have brought into the pool in the guest log book, and retrieve your pass(es) when leaving the pool. Pool passes left at the pool will be turned into the pool committee head and entry to the pool will not be granted until you retrieve your passes and can present pass to the guard.

If the pool should reach capacity, the guards will ask the guest to leave the pool in order to accommodate the families of the subdivision. This situation has never happened, but we have been close a few times and feel a need to let you know the procedure if this should happen.

Only bottled water can be consumed on the pool deck; all food and other drink items must be consumed from the drain area back to under the covered area of the pool house and the concrete pads closest to the entry gate, where the tables are placed. As a courtesy to your fellow neighbors, please use the tables for eating purposes only so anyone who wishes to have a snack can do so in the designated eating area. Remember, it is the responsibility of the snackers to clean up after themselves.

Pool passes will not be processed unless signed below and on application side

Owner's Signature

Owner's Signature